

## Information on the processing of your personal data

Art. 13 - GDPR - General Data Protection Regulation (EU/2016/679)

## Dear Customer,

We would like to inform you that our organisation is in possession of your data and those of your contact person(s), qualified as personal by the GDPR EU 679/2016, provided directly by you as a former customer, or because they have been acquired from public sources, deeds or documents knowable by anyone such as telephone directories and websites.

In accordance with this regulation, we therefore invite you to read the following information carefully.

Nature of processed data: We process your personal and contact, fiscal, economic data of you and your contact person(s). We inform you that we do not hold any data that can be qualified as particular (art. 9 of the regulation) or of a judicial nature (art. 10 of the regulation).

Purpose of data processing, legal basis and data retention period: Your data are processed for the entire duration of the contractual relationship or until the revocation of consent and/or termination of the same for the performance of existing or future contractual relationships aimed at the supply of our products, to fulfil the obligations provided for in the fiscal and accounting field provided for by laws, regulations and EU legislation, the legal basis can be found in the performance of contractual and pre-contractual relationships. Your data will be kept for the time necessary to fulfil tax obligations as provided for by national legislation.

**Processing methods:** The data is processed using instruments and procedures that guarantee security and confidentiality and may be carried out either on paper or with the aid of automated computerised means designed to store, manage and transmit the data.

**Obligation or faculty to provide data:** As far as the purposes indicated are concerned, the conferment of data is obligatory in order to fulfil the obligations envisaged by law; failure to confer the data on your part will result in the impossibility of establishing or continuing the relationship, insofar as such data are necessary for the execution thereof.

**Scope of knowledge of your data:** Your data may be made accessible for the purposes indicated to employees and collaborators of the Data Controller in their capacity as authorised subjects and/or system administrators; to third party companies or other subjects carrying out activities in outsourcing on behalf of the Data Controller, in their capacity as data processors.

Communication and distribution: Your data will not be disseminated by us to unspecified parties by making them available or consulting them.

Your data may be communicated by us, as far as their respective and specific competence is concerned, to Bodies and, in general, to any public or private subject with respect to whom there is an obligation (or a faculty recognised by law or secondary or EU regulations) or a need for communication.

Data transfer: The management and storage of personal data is carried out on computer processors owned by and/or at the disposal of the Data Controller and/or third party companies duly appointed as data processors.

The Data Controller hereby ensures that the transfer of data outside the EU will take place in compliance with the provisions contained in Chapter V, GDPR (Article 46), through the adoption of standard clauses drafted on the basis of the versions drawn up by the European Commission.

Your rights: Articles 15 to 22 of the GDPR EU 679/2016 grant you specific rights. In particular, you may obtain confirmation of the existence or non-existence of personal data concerning you and your contact person(s) and the communication of such data and the purposes on which the processing is based. In addition, you may obtain the deletion, transformation into anonymous form or blocking of data processed in breach of the law, as well as the updating, rectification or, if you have an interest in such, the integration of the data. You may oppose the processing of your data for legitimate reasons.

We kindly ask you to promptly notify the data controller of any changes in your personal data so that we can comply with Art. 16 of the aforementioned legislation, which requires that the data collected be accurate and, therefore, updated.

If you believe that the processing of personal data relating to you is in breach of the provisions of the GDPR and the Privacy Code, you have the right to lodge a complaint with the Data Protection Authority, using the references available on the website www.garanteprivacy.it, or to take legal action.

The data controller is Cavazzuti S.r.l., with registered office in Via Pio Donati, 88 – 41043 Formigine (MO) - Tel. +39 059 558250 - VAT 00178990362 - e.mail: info@cavazzutipneumatic.it.

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